

**LIBERTY TOWNSHIP TRUSTEES
REGULAR SESSION – JULY 15, 2026 @ 6:00 P.M.
MINUTES**

CALL TO ORDER:

Chairman Ken Clark called the meeting to order.

OFFICIALS ATTENDING:

Ken Clark, Evan Stump, Gene Stump, Shawn McFarland and Gene Cole.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

Mr. Evan Stump moved to accept the minutes of the July 15, 2026 Regular Meeting as presented. Mr. Gene Stump seconded the motion. Vote: Ken Clark – yes; Evan Stump - yes, Gene Stump – yes. Motion carried.

GUEST ATTENDING:

Matt and April Taylor, who had their concrete work damaged by the snow plow this past winter, were in attendance to find out if there was a resolution. They were informed that legal counsel has advised against offering financial compensation and the Trustees have decided to follow the guidance of legal counsel.

Bruce Bame and Ed Thompson were then acknowledged and asked to speak. They are concerned about their subdivision regarding parking on both sides of the street as well as one if the residents planting alfalfa to attract deer towards the property for the purpose of harvesting the deer. Concern was also expressed about a resident who has a large pine tree planted that they would like the township to have trimmed. Mr. Cole said that he would speak to the property owner about having the tree trimmed. There was a recommendation to Mr. Bame and Mr. Thompson to consider an HOA to resolve some of these things.

Doug Stephens and Garrett Chamberlain from Northwestern Water and Sewer District were in attendance to discuss their services. After discussion, it was clarified that existing lines/infrastructure for water and sewer would remain served by Findlay. This would be for any project going forward. After lengthy discussion, Mr. Gene Stump made a motion to enter into Executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply: The information is directly related to a request for economic development assistance that is to provided or administered under any provision of chapter 1724, or 1728, or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.53 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project. Mr. Evan Stump seconded the motion. ROLL CALL VOTE: Ken Clark – yes; Evan Stump - yes, Gene Stump – yes. Motion carried, and the Trustees entered into Executive session at 6:48pm.

Mr. Evan Stump made a motion to come out of Executive Session at 7:07pm and Mr. Clark seconded the motion. ROLL CALL VOTE: Ken Clark – yes; Evan Stump - yes, Gene Stump – yes. Motion carried, and the Trustees came out of Executive Session.

Mr. Gene Stump made a motion to adopt Resolution # 7-2026: A Resolution Determining To Have The Township Join The Northwestern Water And Sewer District And Authorizing The Trustees To Execute

An Application To The District. Mr. Clark seconded the motion. ROLL CALL VOTE: Ken Clark – yes; Evan Stump - ABSTAIN, Gene Stump – yes. Motion carried.

ZONING INSPECTOR'S REPORT:

Mr. Cole presented the Trustees with his monthly report (see attached).

Mr. Cole will check with the Engineer's Office about a resident who wanted a tile extended from the driveway to the creek.

Mr. Clark asked about an update on a resident who has a manhole in their driveway. Mr. Cole stated that he checked and since the home builder did it, then it is the homeowner's responsibility.

FIRE CHIEFS REPORT:

Chief Morton emailed his report to the Trustees prior to the meeting for discussion at this meeting.

Battalion Chief Andrews presented in Chief Morton's absence. Battalion Chief Andrews advised the Trustees that there were no Fire 1 classes being held by the end of the year, and the department would like to send up to 8 people to the upcoming EMT class at Apollo. Discussion was had regarding the remaining funds in the training budget. No motion was needed to determine how the Fire Chief spends money in the budget provided he does not go over his budget.

Battalion Chief Andrews asked that the money from Ohio Billing/Cost Recovery be put towards the new uniform order. The Trustees stated that those funds will not be used for uniform purchase, and the fire department still has adequate funds in the budget.

EMS Chief McFarland gave his report and answered questions about staffing, billing, and revenue expectations.

Mr. Evan Stump made a motion to adopt Resolution #8-2026 Authorizing the State Board of Emergency Medical, Fire, and Transportation Services License the Liberty Township Volunteer Fire Department – Division of EMS As An Emergency Medical Service Organization. Mr. Gene Stump seconded the motion. ROLL CALL VOTE: Ken Clark – yes; Evan Stump - yes, Gene Stump – yes. Motion carried.

Mr. Ken Clark made a motion to adopt Resolution #9-2026 Establishing the Liberty Township Volunteer Fire Department – Division of EMS. Mr. Evan Stump seconded the motion. ROLL CALL VOTE: Ken Clark – yes; Evan Stump - yes, Gene Stump – yes. Motion carried.

Mr. Gene Stump made a motion to adopt Resolution #10-2026 Establishing Reasonable Charges For The Use Of Fire and Rescue Services, Ambulance Services, or Emergency Services within Liberty Township, Hancock County, Ohio. Mr. Evan Stump seconded the motion. ROLL CALL VOTE: Ken Clark – yes; Evan Stump - yes, Gene Stump – yes. Motion carried.

After some discussion about maximum hours worked per employee and hours during the day/week that the station is to be staffed, Mr. Clark made a motion to have Division of EMS staffed 8am-4pm Monday-Friday, part-time hours per employee per state and federal guidelines at the pay rates proposed. Mr. Evan Stump seconded the motion. Vote: Ken Clark – yes; Evan Stump - yes, Gene Stump – yes. Motion carried.

COMMITTEE REPORTS

Regarding the Roads Committee, Mr. Gene Stump received a call from a Mr. Susko on TR 94. Has a tile

in front of his house that needs repair and clean up. Mr. Cole stated that he will take a look at it.

COMMUNICATIONS:

Oral Communications:

None

Written Communications:

Mr. Cole stated that the County Engineer released their annual salt prices. He will work on getting prices from Morton to compare.

OLD BUSINESS:

Mr. Evan Stump stated that he is still working on things with the new website and was wondering if the SOP's can be uploaded to the website.

NEW BUSINESS:

Mr. Evan Stump has been in communication with Northwest Group Services regarding AFFF Foam and Cancer Lawsuit settlements.

Mr. Clark made a motion to enter Executive Session to discuss personnel matters. Mr. Evan Stump seconded the motion, and the Trustees entered Executive Session at 8:40pm. ROLL CALL VOTE: Ken Clark – yes; Evan Stump - yes, Gene Stump – yes. Motion carried.

Mr. Clark made a motion to return from Executive Session at 8:47pm. Mr. Evan Stump seconded the motion. ROLL CALL VOTE: Ken Clark – yes; Evan Stump - yes, Gene Stump – yes. Motion carried.

Mr. Gene Stump informed the Trustees that the dates of the OTA Winter Conference have been set and encouraged the other Trustees to reserve their rooms early.

Mr. Gene Stump also asked if the Trustees were interested in doing a newsletter again this year. He will get prices.

FINANCIAL BUSINESS:

Mr. McFarland passed around the financial reports to the Trustees.

Mr. Evan Stump made a motion to authorize the Fiscal Officer to prepare warrants and pay bills. Mr. Clark seconded the motion. Vote: Ken Clark – yes, Evan Stump - yes, Gene Stump – yes. Motion carried.

Mr. Clark made a motion to adopt Resolution #11-2026 Authorizing The Board Of Trustees To Execute An Agency Agreement With Northwest Worksite Marketing Corporation (NWMC) To Advise And Assist Liberty Township – Hancock County, Ohio In Identifying, Testing For, Responding To, And Recovering Damages And Available Funding Relating To PFAS, Microplastics, 1,4-Dioxane, Land/Water Contamination, Firefighting Gear (Turnout Gear) And Firefighting Equipment, And Declaring An Emergency. Mr. Evan stump seconded the motion. ROLL CALL VOTE: Ken Clark – yes; Evan Stump - yes, Gene Stump – yes. Motion carried.

ADJOURNMENT:

With no further business before the Trustees, Evan Stump moved to adjourn. Gene Stump seconded the

motion. Vote: Ken Clark – yes, Evan Stump - yes, Gene Stump – yes. Motion carried. Meeting adjourned at 9:00pm.

ATTEST:

Shawn McFarland, Fiscal Officer

Kenneth Clark, Chairman

Evan Stump, Vice Chairman

Gene Stump, Trustee

Monthly Zoning Report

Liberty Township - Gene Cole

FROM 7/1/2026
TO 7/31/2026

DATE	PERMIT NO.	NAME - ADDRESS	VALUE	FEE	NOTES
7/6/2026	26-2-4	Amanda Chapmin 425 Nevada Ln 280001013534	\$4,004.00	50.00	hoME Addition solar
7/8/2026	26-2-5	Carla Walker 9674 Ringle Rd. 280001018637	\$2,772.00	50.00	hoME Addition solar
7/13/2026	26-8-11	tom stout 700 palm dr. 280001022490	4,400.00	30.00	Fence
7/14/2026	26-7-7	Linda Nelson 10525 Twp Rd. 94 280001030647	\$70,000.00	250.00	Accesssry building additon
7/16/2026	26-2-6	Makenzi Ruhlen 311 Bittersweet Dr 270000052660	65,000.00	100.00	hoME Addition solar
7/20/2026	26-7-8	Brad Doolittle 8760wp. Rd. 95 280001018136	\$90,000.00	\$250.00	Accesssry building additon
7/21/2026	26-5-3	Matchpoint LLC 10161 St.Rt. 224 280001018682	\$300,000.00	1,000.00	Comercial storage buildings
7/22/2026	26-9-6	Richard Rathburn 806 edgehill Dr 270000500260	\$1,000.00	30.00	pool
7/23/2026	26-8-12	Calvintean Withro 9687 Jadlos Dr 280001015780	N/A	30.00	Fence
7/27/2026	26-9-7	Donald Brandt 280001031316	N/A	250.00	Pond
7/30/2026	26-1-7	Vorst Builders 280001033904	\$998,250.00	250.00	New Home
7/30/2026	26-2-7	Jeff Hall 9604 Township Road 94 280001015754	\$42,336.00	200.00	Home Addiion solar
TOTAL			\$1,577,762.00	\$2,490.00	