

Return to: Liberty Twp Trustees
Attn: Jeff Schimmoeller
9975 TR 89 Findlay, OH 45840

LIBERTY TOWNSHIP HOUSE FACILITY PERMIT

DATE REQUESTED _____
TIME(START/END) _____
PURPOSE _____
NAME _____
ADDRESS _____
PHONE _____

KEY RELEASE, DEPOSIT FORM AND FEE TERMS

DATE KEY ISSUED _____
NAME OF PERSON KEY IS ISSUED TO _____
AMOUNT OF DEPOSIT PAID _____

\$100.00 FEE FOR LIBERTY TOWNSHIP RESIDENTS WITH \$50.00 TO BE REFUNDED IF BUILDING IS LEFT AS IT WAS FOUND (Please enclose two checks, each one for \$50.00)

\$200.00 FEE FOR NONRESIDENTS OF LIBERTY TOWNSHIP WITH \$100.00 TO BE REFUNDED IF BUILDING IS LEFT AS FOUND (Please enclose two checks, each one for \$100.00)

Make checks payable to: Liberty Twp. Trustees. KEY MUST BE RETURNED WITHIN THREE DAYS AFTER USE OR DEPOSIT WILLBE FORFEITED.

I, the undersigned, accept the permission granted by the Liberty Township Trustees to possess and use the key issued to me for the sole purpose stated. I understand any unauthorized use of this key may result in the loss of privileges, loss of deposit and responsibility for any damages incurred.

I hereby agree I will not copy this key for any reason.

I agree to return the key within three days after the above stated date of use and I fully understand that I will forfeit my total deposit if this is not done.

I hereby agree that I will abide by and accept all the provisions and conditions listed in the Rules and Regulations and I will forfeit all deposits and any future use of the Township House for violation of any of said Rule and Regulations.

SIGNED _____ DATE _____

LIBERTY TOWNSHIP HOUSE RULES AND REGULATIONS

NO SMOKING INSIDE THE BUILDING

NO ALCOHOLIC BEVERAGES OF ANY KIND ANYWHERE ON PREMISES

FOLDING TABLES AND CHAIRS PROVIDED BY TWP MAY BE USED BUT MUST BE PUT AWAY AFTER USE AND CANNOT BE REMOVED FOR USE OUTSIDE THE TOWNSHIP HOUSE

A MINIMUM OF TWO PARENTS MUST BE PRESENT WHEN BEING USED BY YOUTH GROUPS

USERS MAY DECORATE, HOWEVER, ALL DECORATIONS MUST BE REMOVED BEFORE VACATING THE BUILDING. NO PINS TO BE USED ON THE WALLS.

THE BUILDING MUST BE CLEANED IN IT'S ENTIRETY AND ALL TRASH PLACED IN DUMPSTER (TRASH BAGS FURNISHED BY TWP). USER MUST BRING THERE OWN CLEANING SUPPLIES AND EQUIPMENT.

ANY DAMAGES OR LOSS OF PROPERTY SUSTAINED BY THE TOWNSHIP HOUSE WILL BE REMEDIED BY THE TOWNSHIP TRUSTEES WITH COSTS BEING ASSESSED TO THE USER

NO BEVERAGES CONTAINING RED COLORING WILL BE PERMITTED DUE TO STAINING CAUSED BY SAME

USER IS RESPONSIBLE FOR THE ORDER AND OBSERVATION OF ALL RULES AND REGULATIONS OF THE TOWNSHIP HOUSE AS LISTED

IF TWP HALL IS NOT CLEANED PROPERLY \$50.00 DEPOSIT WILL BE FORFIETED AND ANY ADDITIONAL COSTS WILL BE ASSESED TO USER

In consideration of the usage, as stated above and on page 1, the user and/or their guests agree to indemnify and hold harmless Liberty Township and its agents and employees for any and all injury or liability the user and their guests may incur during their use and occupation of the premises.

SIGNED _____ DATE _____